

LIBRARY PROFILE 2025

About Library:

The Kamargaon College Library (Aideu Handiqui Central Library) was organized in the year of its establishment in 1972 and however it was developed from its recognition since 1985. As a growing organism the Kamargaon College Library which is newly named as Aideu Handiqui central Library is on the way to modern dynamic library following with new information technology. The library has been running only with two permanent staff Librarian and Library Bearer. The library is rich with valuable books (23000 copies) and periodicals (15 copies) and offers various services and facilities to meet the necessity of students, teachers and research scholars etc. The Library staff has provide various extension services, best practices, innovative services and guiding the students to motivate the reading habit to meet the challenges of present competitive world. Beside this the library staff has engaged in different academic and non-academic work for the betterment to the college. Now the Aideu Handiqui Central has two stories building comprising of 2000 sqft. The ground floor contains office cum circulation, students- teacher reading room and purely a textbook section and first floor contains circulation counter, reference books and periodicals, mini museum, reading rooms for students and teacher and bound volume section.

LIBRARY STAFF MEMBERS

Mr. Jitendra Borah : Librarian (Associate)

Ms. Mridusmita Gogoi : Library Bearer

Mr. Diganta Borah : Library Assistant
(Contractual)

Mr. Bhaskar Borah : Library Assistant
(Contractual)

Vision:

The vision of the library is to make the library an ideal and quality library for quality service among the readers communities and try to endeavor socio-education development at the best possible ways.

Mission:

The mission of the library is to provide required information (printed and digital) to the users of the institution for upliftment of both textually and intellectually. The library sometimes served for the society to developed moral and intellectual upliftment. Another mission is to modernize the library to coup the present need of the user.

Library Committee formation according to Director of Higher Education order:

Principal	-	President (Dr. Gautom Kumar Saikia)
Vice Principal	-	Member (Dr. Niru Das)
Librarian	-	Secretary (Mr. Jitendra Borah)
One of each faculty	-	Member (Mr. Anjan Saikia) (preferred as IQAC coordinator)

Function of Library Committee

Discusses the problems, development, suggestions and decision making etc.

Library Rules

1. Library will remain open from 9.45 AM to 4.30 PM on all College working days.
2. Before entering into the library members have to deposit their belongings, other than note books in the property counter.
3. In order to get the Library card each students have to college Library membership from the library and submit the form at the date specified by the Library.
4. The Teaching & Non-teaching staff if wants to use the library they should be a member of the Library
5. Each student has to produce their library card at the time of issuing the Books.
6. The user must have to be a bonafied student/ employee of this College
7. Students have to give their requisition slip (Name of Books, Author's Name Etc.) Before 11. AM at the Library. Library Books will be issued from 12. PM
8. The student Uniform is must for using Library
9. In case of books Lost, Torn or Defaced in any way by the Borrower he / she must give new book to the library
10. A member must produce his/her identity card & library card at the time of Borrowing
11. Library card is not transferable.
12. Daily issue of library books provided only for the day He/She use
13. Books are issued for 20 days (Twenty Days)
14. An overdue charge of Rs. 1.00 for each Book per day shall be levied on a member, if a book is kept beyond the issue period.
15. No reference books, rare books are kept beyond the issue period.
16. Silence should be strictly maintained in and Around the Library
17. Mobile Phone should be kept in silent mode in the library.
18. Students have to follow issue routine for issue books.

Book Circulation Time Table

Time 12.00 PM to 04.00 PM

Day	Classes to which Books will be issued
Monday	B.A. 1 st & 2 nd Semester
Tuesday	B.A. 3 rd & 4 th Semester
Wednesday	B.A. 5 th & 6 th Semester
Thursday	H.S. 1 st Year
Friday	H.S. 2 nd Year
Saturday	Day for cleanness, rearrange of shelf and checking the circulation etc.

Note: Time Table may change time to time according to circumstances is concerned.

NUMBER OF BOOKS PROCURED IN LAST FIVE YEARS

Year	Amount Spent (in Rs.)	No. of Books
2019	377387	1217
2020	98274	404
2021	107375	435
2022	42426	172
2023	228313	674
2024	55370	213

Library Statistic (2019 to 2025)

Sl.No.	Subject	Tax Books	Reference Book	Total Books
1	Assamese	1344	4029	5373
2	Economics	1417	702	2119
3	Education	1786	1037	2823
4	English	1160	2467	3627
5	History	814	1273	2087
6	Political science	1817	946	2763
7	Logic & Philosophy	544	391	935
8	Sociology	1473	596	2069
9	Religion		126	126
10	Library Science		73	73
11	Auto Biography		135	135
12	Encyclopedia		135	135
13	Hindi		36	36
14	Dictionary		50	50
15	Environment		116	116
16	Computer		107	107
17	Travel; & Tourism		115	115
18	Yoga		88	88
19	G.K.		284	284
20	Mathematics		4	4
21	Sports		29	29
	Total =	10355	12739	23094

Infrastructure(Techn) of the Library

Computer	- 05
Server	- 01
Xerox	- 01
Colour Printer	- 01
Inverter	- 01
CCTV camera	- 06
Fire extinguisher	- 01
Laptop	- 01

Facilities:

- Reprographic Facilities
- Open Access System
- Internet facility with Wi-Fi & LAN Connectivity
- Computer Facilities
- Special Facilities(Book Bank) for poor, physically disabled and meritorious students.
- Children Corner
- Reading Room facilities
- Display of news paper clippings
- Display of new arrivals books

- Online Public Access catalogue (OPAC)
- Drinking Water Facilities
- Suggestion Box
- A separate toilet for gents and ladies.
- Ramp facilities
- Notice board

Safety Measures:

i. CCTV	-	06
ii. Fire extinguisher	-	01

Services:

1. Reference Service
2. Paper Clipping Service.
3. Photo Clipping Service.
4. Brainstorming Service
5. Library Orientation Service(For new comers in every years)
6. Current Awareness Service.
7. Career guidance Service.
8. Extension service.

Theme of the Aideu Handiqui Central Library:

Promise to follow Five Laws of Library Science conceived by Dr. S. R. Ranganathan –

- 1. Books are for Use.**
- 2. Every reader his or her book.**
- 3. Every book its reader.**
- 4. Save the time of the reader.**
- 5. A Library is growing organism.**

Library Books & Journals

Text Books	-	10168 copies (Text Book including Book Bank)
Ref. books	-	12674 copies
Core Journals	-	04 copies
Magazines	-	06 copies
News Papers	-	05 copies
Bulletins	-	01 copies
Newsletters	-	01 copies
Map	-	02(Glob)
Back Volumes	-	326 copies
Glob	-	02
Album	-	02

Assets of Library:

1. Book shelves	-	51
2. Steel Almirah	-	05
3. Reading Table	-	37
4. Chairs	-	116
5. Desk-bench	-	nil
6. Computer	-	06
7. Printer	-	01
8. Xerox	-	01
9. Inverter	-	01
10. News paper stand	-	03
11. Notice Board	-	01
12. Catalogue Cabin	-	damaged
13. Fan	-	16
14. Display rack	-	01
15. Museum Wooden war drop	-	03
16. Bag cabin	-	02
17. Circulation counter	-	02
18. Photo clipping Stand	-	01
19. Photo Stand for dignified Students...	-	02

Extension Service:

Maintain a children study corner. Library facilities to local interested people on condition, visit nearest school library for cooperation, organized library oriented talk on e-resource management.

Problems:

Manpower problem

Fund problem etc.

Justification:

The reference book should be more than text book. Due to Majority of poor students the number text books are increase comparatively than reference books. Reference books and rare books are not transferable.

Perform Institutional Academic and Other work.

Engaged in different IQAC related works, exam. Duties, Institutional developmental works, expert in promotional screenings and interview expert. Entrusted in Gunatsav External Evaluator, State election duties etc.



Visited on 28-11-2024
Bongaon Chola High School
Library as the in-charge
invited for looking at all
round development in their
library

Best Practice :

Organized different competitions like –Quiz, Essay writing, Story writing, poem Writing, Drawing and Book reading competition , provide Best Library User Award and Best NLIST user award annually. A dignified achievement photo stand for brilliant students are also made for encourage the students and the rest etc.

Future Plan:

- ❖ Planning for museum extension.
- ❖ Implementation of digital library.
- ❖ Increase best practice and extension services in order to meet the challenges of present academic and social scenario
- ❖ Opening a Library wall magazine

Conclusion:

There are two main problems in College library in Assam are man power and library fund. Manpower is the main problems for smooth running of the library. The sole aim of the library is to serve the readers satisfaction. The Dr. S. R. Ranganathan five laws(mentioned above) of library science clearly describe the sole duty of the library personals is to serve the readers community. Therefore, unless sufficient manpower in library that cannot fulfill the philosophy of the library and hereby request to Govt. for providing sufficient manpower to the library needed. The another main problem is sufficient fund. It is clear that without sufficient fund the smooth management can not be imagine. Due to fund problems the estimated of library budget cannot be properly made and for which the library can not be fulfill the ethics of the library itself.
